



# Performing Group Application

City of Maricopa  
Stagecoach Days 2013  
Saturday, October 19, 2013  
4 p.m. – 9 p.m.  
Pacana Park





45145 W. Madison Ave.  
P.O. Box 610  
Maricopa, AZ 85139  
Ph: 520.568.9098  
Ex: 520.568.9120  
www.maricopa-az.gov

## Application for City of Maricopa Special Event Open Call Opportunity for

# COMMUNITY PERFORMANCE

Stagecoach Days 2013 – Saturday, October 19, 2013

Pacana Park, 19000 N. Porter Rd., Maricopa

Event Time: 4-9 p.m.

**Stagecoach Days** provides opportunities for local artists and performing groups to be a part of the excitement and perform on the community stage. To apply for a performance time slot, please fill out the information below. If an audition is necessary, a Stagecoach Days entertainment committee representative will contact you and may request you to send a video or audio.

Performance time slots are limited and performing groups from the City of Maricopa will be given first priority over performers from other areas in the county or outside the county. The City of Maricopa reserves the right to adjust the performance schedule at any time for the greater good of the event.

The entry fee for each 15 minute time slot on the main stage is \$20.00. Included with this fee is signage at the stage while your group performs and a 30 minute time slot for displaying information regarding your performing group at a table next to the main stage.

We will begin accepting applications on August 19, 2013. Applications must be received in our office by September 19, 2012 to be considered. If the Stagecoach Days entertainment committee approves your request to perform, you will be notified by September 26, 2013. If you are not approved, you will receive your un-cashed check and written notification explaining the decision. Prior to the event you will receive a performers confirmation packet and must follow the rules in order to participate in the event. The confirmation packet will have details pertaining to performance time and location. By returning this application, you are agreeing to abide by all rules and conditions set forth by the City of Maricopa for participating in this event.

### ENTRY FEE (non-refundable):

<b>Main Stage</b>	[ ] \$20.00	15 minute time slot (includes 30 minute table display at side of stage)
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*Note: There are only a limited number of time slots available and therefore requests for multiple time slots will not be accepted.*

**PAYMENT FOR ENTRY FEE:** Payment in full is due by Thursday, September 19, 2013. Any returned check will be charged a \$35.00 fee. Failure to pay the appropriate fee by the due date will result in loss of the performance time slot. Check or money order payable to the City of Maricopa.



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## PERFORMING GROUP INFORMATION

Name of Act / Group:	
Type of Performing Group:	
Address:	
City, State & Zip:	
Contact Name:	
Position:	
Phone:	
Cell:	
E-mail Address:	
Day of Event Contact:	
Day of Event Contact Cell:	

## PERFORMANCE INFORMATION

DESCRIPTION OF YOUR PERFORMANCE / SHOW:

*NOTE: Materials (i.e., gestures, dance movements, lyrics, etc.) containing offensive, explicit, foul, obscene language or profanity is strictly prohibited in consideration to children, parents, and others who may be offended by such materials.*

TYPE OF SET UP OR EQUIPMENT USED IN THE PERFORMANCE:



<b>Are you able to provide a demo CD/Video?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Length of Performance:</b>	<i>Note that all performances are limited to a maximum of 15 minutes.</i>
<b>Number of Performers:</b>	
<b>Age Range of Performers:</b>	
<b>When are you available to perform?</b>	<input type="checkbox"/> 4 p.m. – 5:30 p.m. <input type="checkbox"/> 5:30 p.m. – 7 p.m. <i>Note: This is to assist with scheduling only. There is no guarantee for the time slot selected. Time slots are 15 minutes with a 5 minute change over between performances.</i>
<b>Do you need a sound system?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please provide a CD seven (7) days prior to the event.</i>
<b>Will you require the use of a microphone?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Will your performance be limited to the stage area only?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please provide additional information.</i>

**WHAT INFORMATION SHOULD BE ANNOUNCED IN THE 30 SECOND BIO WHEN INTRODUCING YOUR GROUP?**



## EVENT WAIVER

I, (print your name) \_\_\_\_\_ as the authorized agent for the above named organization agree to hold the City of Maricopa harmless for theft of, damage to, loss or destruction of merchandise, materials, equipment, or personal property which I may have on the grounds of a City of Maricopa special event. I also understand that the City of Maricopa will not be held responsible for sales, weather, or other unforeseen revenue losses and does not guarantee revenues or numbers of event patrons. I also certify that the above named organization is in compliance with all State health and tax regulations and if applicable, operations are appropriately permitted by Pinal County. All requests are subject to acceptance by the City of Maricopa Community Services Department and their decision is final. I understand that my signature holds me responsible for the information included in all pages of this request.

I understand that this is a request form only until signed by a City of Maricopa Special Event staff person. Once this form is signed by both parties it will be considered a binding agreement.

By signing below I agree to abide by the rules and conditions set forth by the City of Maricopa.

<b>SIGNATURE:</b>		<b>DATE:</b>	
<b>CITY OF MARICOPA:</b>		<b>DATE:</b>	

**DROP-OFF FORM AT:**

City Hall  
45145 W. Madison Ave.  
Maricopa, AZ 85139

**FAX TO:**

(520) 568-9120

**MAIL TO:**

City of Maricopa  
Community Services Special Events  
PO Box 610  
Maricopa, AZ 85139

**FOR QUESTIONS, PLEASE CONTACT:**

**Brenda Campbell**  
Management Analyst  
(520) 316-6963  
brenda.campbell@maricopa-az.gov

**Jennifer Campbell**  
Director of Community Services  
(520) 316-6966  
jennifer.campbell@maricopa-az.gov

FOR OFFICIAL USE ONLY	
Date Received _____	Staff Initials _____
Accepted: YES NO	Reason: [ ] Duplication [ ] Theme [ ] Late [ ] Other: _____
Date Notified: _____	
Performance Time Slot: _____	Fee: _____
Display Table Time Slot: _____	Date Paid: _____



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## IMPORTANT: EVENT NOTES FOR STAGECOACH DAYS 2013

- ☐ This years' event will place performances on the Main Stage on the East multi-purpose field.
- ☐ The size of the Community Stage is 16' x 20'.
- ☐ The Master of Ceremony will announce each performing group at the beginning of their time slot. If selected to perform, you will need to provide a 30-second bio for your group and include in this application.
- ☐ A sounds system with speakers and one microphone is available for use. If you are using the sound system, you must provide a CD seven (7) days prior to the event. **NO EXCEPTIONS**
- ☐ Time slots are 15 minutes with a 5 minute change over between performances.
- ☐ Performers must arrive and be ready to go on stage 15 minutes before curtain call.
- ☐ A 6' table can be set up next to the stage for you to display information regarding your group for 30 minutes (during performance and either prior or after your performance according to the schedule that will be provided).
- ☐ There is no changing area available for use.
- ☐ Feel free to incorporate Maricopa's 10 year anniversary into your costume, props, and / or performance.